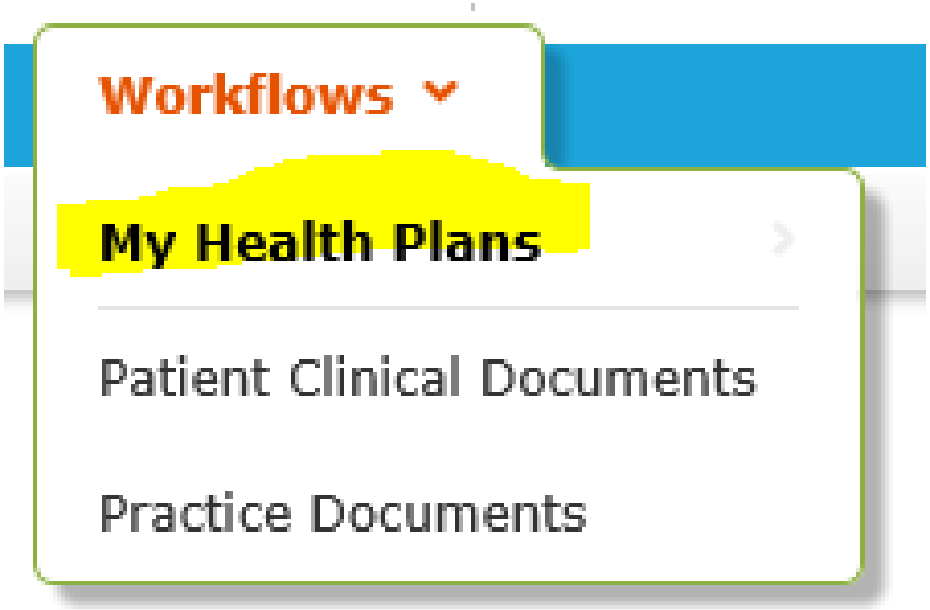
How to Generate a Service Coordinator Report in NaviNet

Community HealthChoices

AmeriHealth Caritas Pennsylvania

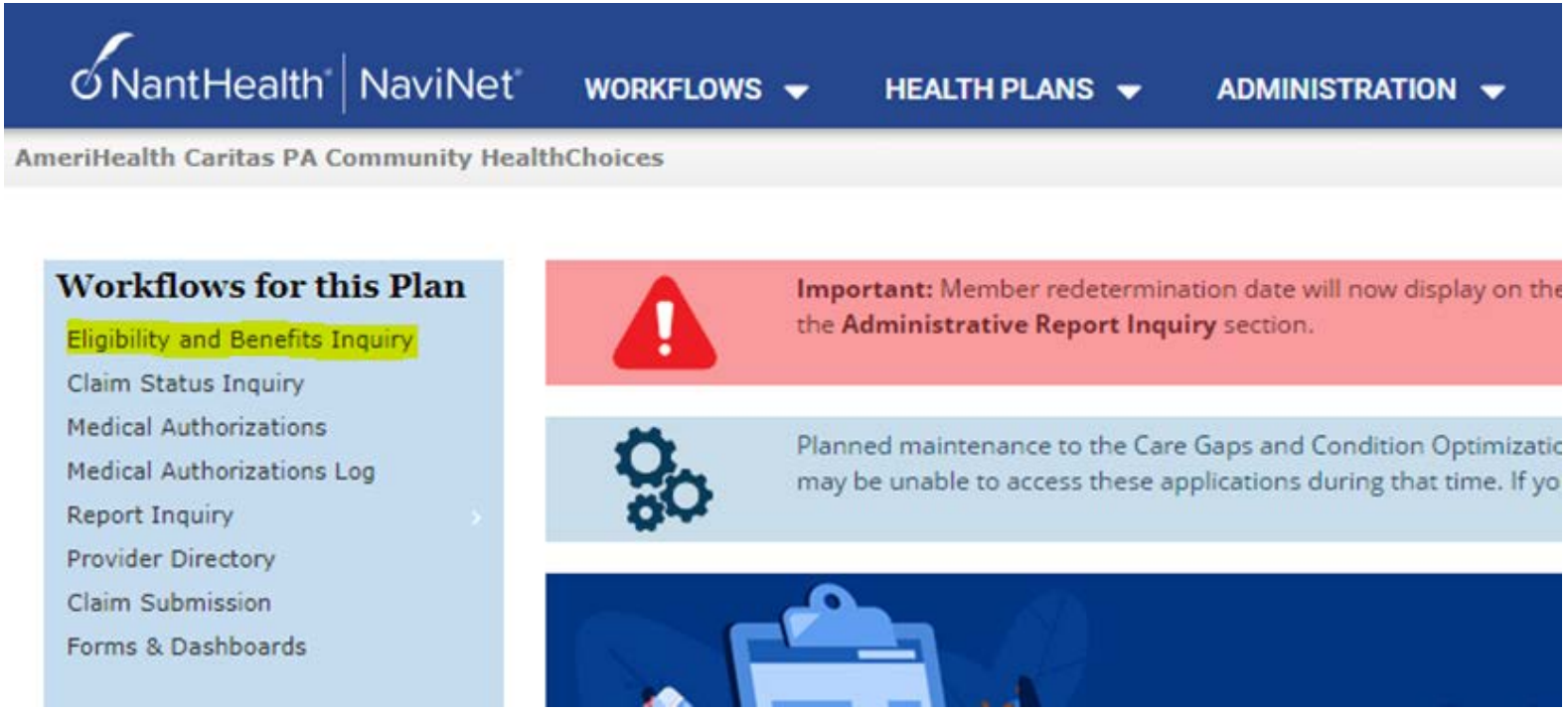
Delivering the Next Generation of Health Care

1. Once you have logged in to NaviNet, locate the **Workflows** menu at the top left of your screen. Click on **My Health Plans**.

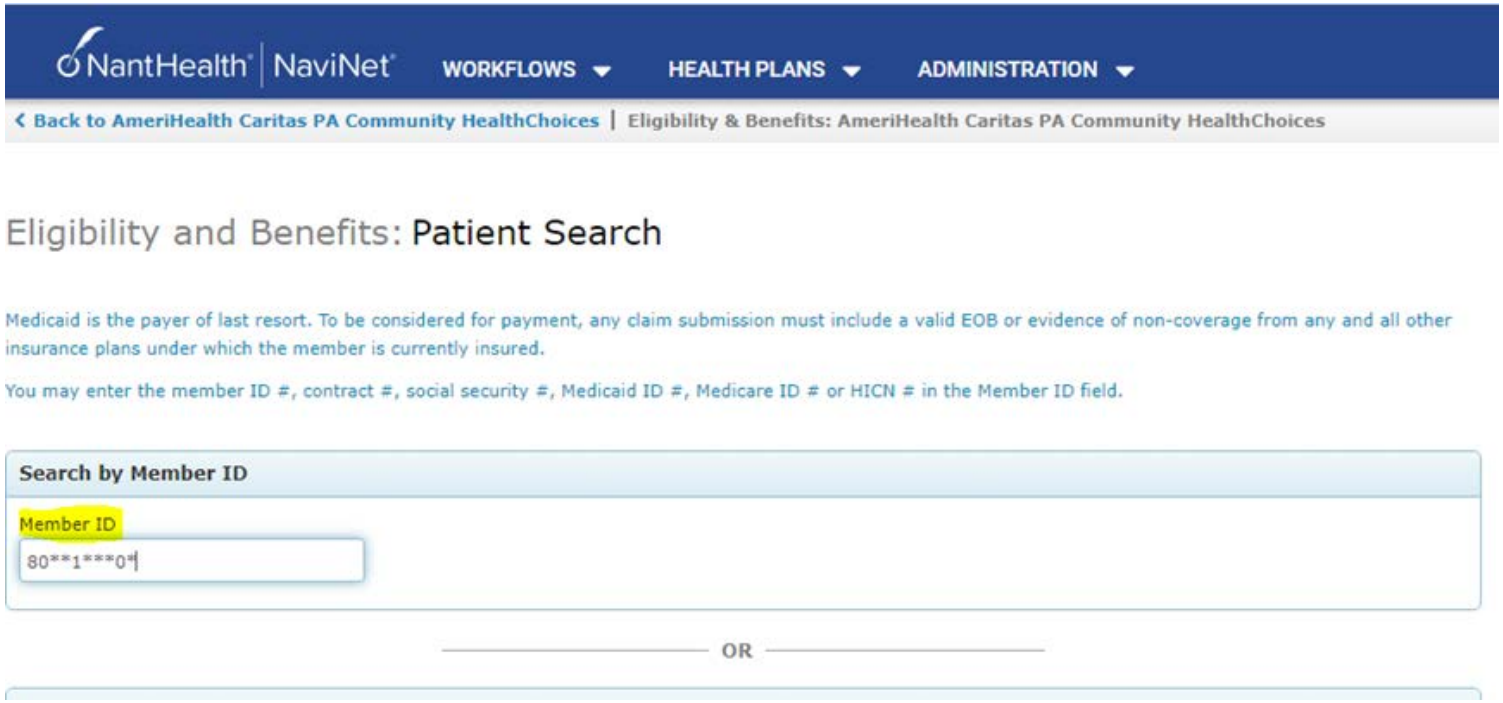


2. Select your health plan: AmeriHealth Caritas PA Community HealthChoices.

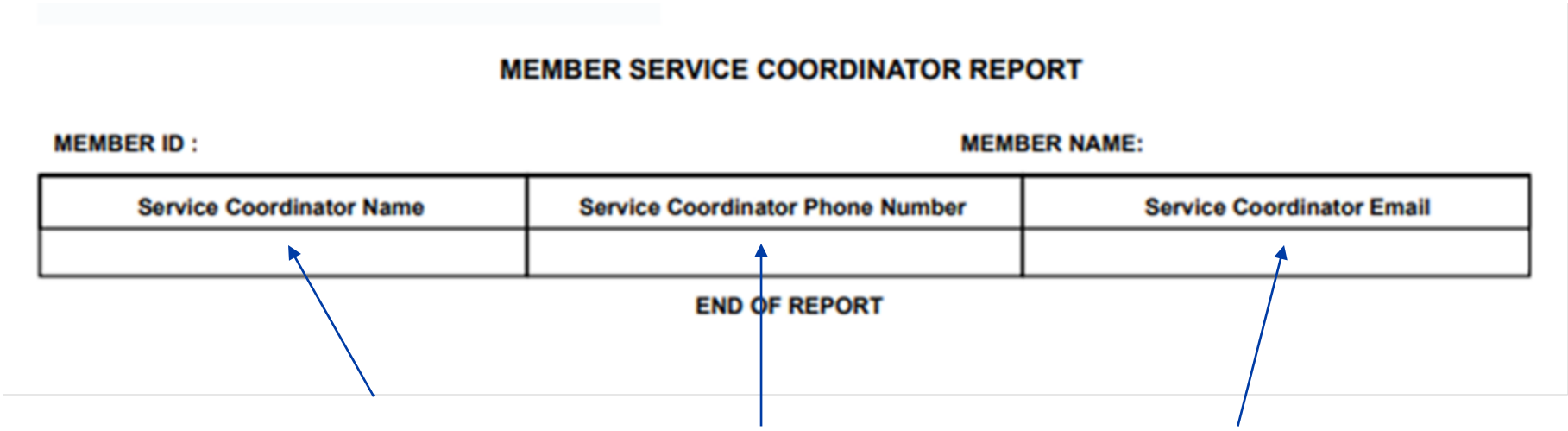
3. At the top left of your screen, you will find **Workflows for this Plan**. Click **Eligibility and Benefits Inquiry**.



4. Enter **Member Id** here and click on **“Search”**.



5. Click the “Current Service Coordinator” link from Patient Alert details pop up window. Service Coordinator report will be generated in a PDF format.



Service Coordinator information will display here

Coverage by AmeriHealth First.